

	CRITERIA								RESPONSIBILITIES	BENEFITS			SOME EXAMPLES
<i>Event Type</i>	<i>Who Initiates/Plan Manages Content of the Event?</i>	<i>Is There Outside Involvement?</i>	<i>Who Is Event For/Audience?</i>	<i>Is the Event Free of Charge?</i>	<i>Does the Event Generate Revenue for Organizer?</i>	<i>DIRECTLY Related to CCC Mission?</i>	<i>DIRECTLY Benefits CCC?</i>	<i>Is Event Related to a Political Campaign, Ballot Issue?</i>		<i>Insured by CCC</i>	<i>Facility Rental Fee Waived</i>	<i>Custodial Fee Waived</i>	
<i>Internal</i>	CCC— initiates, plans and determines content of the event	No	CCC Community (faculty, students, staff)	Yes; exception fundraising for CCC permitted.	No; exception fundraising for CCC permitted.	Yes	Yes	No	<ul style="list-style-type: none"> <li>• CCC dept plans and manages event</li> <li>• E&amp;CS provides significant support</li> <li>• OE may have peripheral involvement</li> </ul>	Yes	Yes	Yes	<ul style="list-style-type: none"> <li>• Retiree Events</li> <li>• All staff recognition</li> <li>• International week</li> <li>• FTF/Staff Luncheons</li> <li>• ASG BBQ's</li> <li>• Horticulture Sale</li> <li>• Fundraisers</li> <li>• Music Festivals</li> </ul>
<i>Sponsored</i>	OE initiates, plans and determines content of the event	Yes	Community At-Large	Yes	No	Yes	Yes	No	<ul style="list-style-type: none"> <li>• CCC sponsoring dept assists in planning event and serves as liaison between E&amp;CS and OE</li> <li>• Dept. rep is available for the entire event</li> <li>• E&amp;CS provides minimal support</li> </ul>	No, OE must insure	Yes	No	<ul style="list-style-type: none"> <li>• Customized Training Partner-held Events</li> <li>• Veteran Support Groups (VA)</li> <li>• Clackamas Fire Trainings</li> <li>• Clackamas Children's' Commission</li> <li>• Urban Pest Management</li> <li>• Tree School</li> <li>• Horticulture ISA Events</li> <li>• Athletic Tournaments</li> <li>• Russian Speaking Youth Leadership Conf.</li> </ul>

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<i>Hosted</i>	CCC Dept initiates, determines content of the event but planning & involvement may include OE	Yes	CCC Community and/or Community At-Large	Yes; exception fundraising for CCC permitted.	No; exception fundraising for CCC permitted.	Yes	Yes	No	<ul style="list-style-type: none"> <li>• CCC hosting dept(s) plans and manages event</li> <li>• Dept. rep(s) is present for the entire event</li> <li>• E&amp;CS provides significant support</li> <li>• OE may be involved/participate</li> </ul>	Yes	Yes	Yes	<ul style="list-style-type: none"> <li>• Grand Openings</li> <li>• Veteran Yellow Ribbon</li> <li>• Movies in the Park</li> <li>• Foundation Events</li> </ul>
<i>External</i>	OE	Yes	Unrestricted	Unrestricted	Limited to - sale of merchandise for private gain prohibited in current policy	No	No	Permitted under current policy	<ul style="list-style-type: none"> <li>• E&amp;CS provides minimal support</li> </ul>	No, OE must insure	No	No	<ul style="list-style-type: none"> <li>• Weddings</li> <li>• Religious services</li> <li>• External Organization Conferences</li> <li>• External Organization Trainings</li> <li>• External Organization Meetings</li> <li>• External Organization Fundraisers</li> </ul>